

**Washington Medical Libraries Association (WMLA)**  
**Fall Board Meeting**  
**Tuesday, October 7, 2008**  
**Black Angus Restaurant**  
**Federal Way, WA**

The meeting was called to order at 11:30am by WMLA President Neal Van der Voorn.

**Attendance**

Issac Huffman	Janette Schueller
Alyssa Sampson	Julia Parker
Neal Van der Voorn	Michelle Goodwin

**Reports**

Minutes: The minutes of the March 28, 2008 minutes were approved.

Treasurer's Report: Andrea Ryce was unable to attend, but sent her report via email.

Treasury Report: Current balance = \$10,630.32

She recently enrolled in online banking and online statements. With online banking she has a check card that can be used to pay bills online, which is very handy.

Membership: Janette was concerned about the roster; many names on the list are not paid members (Betty Jo Jensen is still on it); some people on the roster attend the meeting but they are not current members. Currently, there is no procedure for removing them.

Julia Parker brought a list of names for updates, removal, etc. Her list included the following library/librarian categories: academic, biotech, business/industry, government, hospital, non-profit, consumer health, public, retired, and veterinary. Julia asked if there is a good way to remind people of membership dues. For some reason, we lost many health science folks at WMLA. Isaac will write letters to the officers.

The current membership fee is \$15 for regular members and \$7.50 for students. We decided to reduce membership renewal to \$7.50 for unemployed/retired; that is one of the changes that will be reflected by Bob when he re-posts the 2009 membership renewal

form on the website. (Hopefully this will encourage our job-seeking and retired members to retain membership and network with us.)

We have gained five new members over the last few months, which brings our total to 55 members. At present, there are approximately 100 members on the roster but there is a lot of cleanup to do. Julia will talk to Bob Richart about making changes to the membership regarding fee changes. Janette will talk to Susan Barnes about changes to the bi-laws and sending out a survey to the membership via Survey Monkey.

Of note, in September we picked up a retired member from North Carolina – Diane Mackenzie.

#### Nominating Committee:

Nominations – Janette will begin submitting names for new officer nominations. This coming year, we will be voting on the following positions:

- President Elect

In addition, the following ideas were brought up for consideration:

- Member(s)-at-Large (Sue Marshall & Kendra Thulin) are in their second year. We can get new ones or hang on to them. Susan Banks said she would be happy to be a Member-at-Large.
- Treasurer & Recording Secretary typically serve for two years; however, should we give them an opportunity for change, as well?

#### WMLA Annual Meeting:

Per her email, Andrea didn't have any suggestions for a conference theme, but recently attended the PNC/MLA CE Update. If we have trouble finding a conference coordinator or finding speakers, she suggested holding a similar CE event because we had such great attendance at CE's last year.

Neal noted that the meeting will be held either Friday, March 27<sup>th</sup> or April 3<sup>rd</sup>; he will notify the group with the correct one at a later date.

The group brainstormed ideas for next year's meeting chair. Kendra Thulin, Nikki Detmar and Sue Innes were submitted; Neal will contact them & invite them to co-chair the meeting.

Alyssa requested ideas for Continuing Education classes. One suggestion was to invite Susan Barnes to teach the class "Data Collection for Information Search"; it was originally slated for the PNC/MLA event in October but had to be cancelled at the last minute, due to illness.

Many ideas were suggested for the spring meeting theme, but everyone liked Isaac's suggestion: **"Doing More with Less – Cost Saving Ideas"**. Class topics could include:

- Marketing professional – cheap marketing ideas that you can do in your hospital (*UW's David Masuda was an excellent example of this from last year's meeting*)
- The importance of library branding
- Good Investments – Ways to Save Money, Time & Energy in the Library

Old Business:

Nothing to report.

New Business:

Nothing to report.

Meeting Adjourned at 12:37pm.

Respectfully submitted,  
Michelle Goodwin, Recording Secretary